

AFFILIATION AGREEMENT BETWEEN  
\_\_\_\_\_  
AND  
STATE UNIVERSITY OF NEW YORK  
Buffalo State University

This Agreement is made by and between \_\_\_\_\_, with its office(s) located at \_\_\_\_\_ (hereinafter referred to as "Host") and the State University of New York, an educational corporation organized and existing under the laws of the State of New York, and having its principal place of business located at H. Carl McCall SUNY Building, Albany, New York 12246, for and on behalf of Buffalo State University (hereinafter referred to as "University").

WHEREAS, University has undertaken an educational program in the discipline of \_\_\_\_\_ and;

WHEREAS, University and Host desire to have an association for carrying out said educational program.

NOW, THEREFORE, it is agreed that:

1. University shall assume full responsibility for planning and executing its educational program in the discipline of \_\_\_\_\_ including programming, administration, curriculum content, faculty appointments, faculty administration and the requirements for matriculation, promotion and graduation, and shall bear all costs and expenses in connection therewith. University further agrees to coordinate the program with Host's designee. Attached as Exhibit A is a copy of the curriculum.
2. University shall be responsible for assigning students to Host for practical experience. University shall notify Host one (1) month in advance of the planned schedule of student assignments to practical duties including the dates, number of students and instructors. The schedule shall be subject to written approval by Host.
3. University, at its sole cost and expense, shall provide faculty as may be required for the teaching and supervision of students assigned to Host for practical experience.
4. University agrees that at all times students and faculty members are subject to the supervision of Host and are considered part of Host's workforce only for purposes of access to and disclosure of protected health information ("PHI") as defined by 45 CFR 164.501. University shall inform

students and faculty that they must comply with all rules applicable to both students and faculty while at Host's facility, and that failure to comply shall constitute a cause for terminating such student's assignment to or such faculty member's relationship with Host. Host will provide copies of all policies and procedures to the students and faculty members. University and Host agree to cooperate with one another's operational, regulatory, licensure and accreditation requirements including but not limited to related surveys, audits, and other reviews.

5. Students and faculty members shall respect the confidential nature of all information that they have access to in accordance with the policies and procedures of University and Host. Host acknowledges that University is a public entity and that Host's proprietary information may be subject to disclosure pursuant to New York State Public Officers Law or other applicable law. University is an agency of the State of New York, and as such, any and all agreements to which University is a party are considered public record and subject to disclosure under the New York State Freedom of Information Law ("FOIL").

6. Host may terminate any student's or faculty member's assignment from Host when a student or faculty member is unacceptable to Host for reasons of health, performance, or for other reasons which, in Host's reasonable judgment and to the extent allowed by law, cause the continued presence of such student or faculty member at Host not to be in the best interest of Host. Host will report any such action to University orally and in writing.

7. Host, as it deems necessary and proper, shall make available for student experience classrooms and other facilities, including equipment and supplies, libraries, and cafeteria facilities, consistent with its current policies concerning availability. Host shall also provide orientation for University faculty and students.

8. Host shall have no responsibility for the transportation of faculty or students.

9. Except as set forth in Paragraph 4 of this Agreement, students and faculty members shall not be deemed employees, servants or agents of Host, but shall be considered invitees. Neither party shall pay the other any compensation or benefits pursuant to this Agreement. The parties acknowledge that Host is not providing any insurance, professional or otherwise, covering any students or faculty members.

10. University agrees that it shall secure Workers' Compensation Insurance for the benefit of all faculty and other University employees required to be insured by Workers' Compensation Law and shall maintain such coverage throughout the duration of this Agreement. The laws of the state where

Host is located shall dictate whether a student is covered by Workers' Compensation Law.

11. Subject to the availability of lawful appropriations and consistent with the New York State Court of Claims Act, University shall hold Host harmless from and indemnify it for any final judgment of a court of competent jurisdiction for University's failure to perform its obligations hereunder or to the extent attributable to the negligence of University or of its officers or employees when acting within the course and scope of this Agreement.

12. Host shall indemnify and hold harmless University, its officers, employees and agents from and against any and all damages, claims, losses and/or expenses (including reasonable attorney's fees) which may finally be assessed against University in any action arising out of the acts or omissions of Host under this Agreement. The State of New York reserves the right to join in any such claim, demand or suit, at its sole expense, when it determines there is an issue involving a significant public interest.

13. The University, on behalf of itself and its students, shall maintain during the term of this Agreement commercial general liability insurance in amounts not less than \$3,000,000 per occurrence for bodily injury and property damage. The Affiliate shall be named as an additional insured under such insurance with respect to liability arising from student participation in the training program conducted under this Agreement. University students participating in the program shall be insured under such insurance for liability arising out of activities conducted pursuant to this Agreement. University faculty members participating in the program, if any, are covered for acts or omissions within the scope of their employment by the defense and indemnification provisions of Section 17 of the New York State Public Officers Law. The University shall provide the Affiliate with no less than ten (10) days' prior written notice of any cancellation, material modification, or non-renewal of the above-referenced insurance. Notwithstanding the foregoing, the Affiliate shall remain responsible for direct damages resulting from its own negligence.

14. Neither party shall discriminate on the basis of race, color, national origin, religion, creed, age, disability, sex, gender identity, gender expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, criminal conviction, or any other characteristic protected by applicable state or federal law. Furthermore, the parties hereby certify that they have institutional policies or practices (including training for employees) that prohibit harassment of, or discrimination against, individuals on the basis of their protected status under state and federal anti-discrimination laws and also provide a means for individuals to bring allegations of discrimination forward for redress.

15. In accordance with the provisions of the Family Educational Rights and Privacy Act (“FERPA”), in order for University to share information about the student from the student’s educational records, Host must agree not to disclose the information to a third party without the student’s consent, and to use the information only for the purposes for which it was disclosed.

16. The laws of the State of New York shall govern this agreement without regard to conflict of law provisions. Any dispute arising under this Agreement shall be resolved in a court of competent jurisdiction in the State of New York. This Agreement contains the entire understanding of the parties with respect to the matters contained herein.

17. This Agreement or any of its provisions shall not be assigned, delegated, transferred, conveyed, sublet, or otherwise disposed of without the prior written consents of University, the New York State Attorney General and the New York State Office of the State Comptroller, and any attempts to assign, delegate, transfer, convey, sublet, or otherwise dispose of this Agreement without said written consents shall be null and void.

18. The effective date of this Agreement shall be \_\_\_\_\_ and shall continue in full force and effect for five (5) years or until terminated as set forth in this paragraph. This Agreement may be terminated by either party upon ninety (90) days written notice to the other, provided, however, that no such termination shall take effect until the students already placed in the program have completed their scheduled clinical training.

19. Host represents and warrants that it is currently, and for the term of this Agreement will continue to be, in compliance with all applicable laws, regulations, and public directives, including, but not limited to, those issued in times of an emergency, regarding the health and safety of employees, the public, and student interns. Failure to comply with this provision will be considered a material breach of this Agreement.

20. For purposes of written notification:

To UNIVERSITY

SUNY Buffalo State  
Comptroller’s Office  
1300 Elmwood Avenue, CLEV 508  
Buffalo, NY 14222

To HOST

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized officers as of the date(s) indicated.

**STATE UNIVERSITY OF NEW YORK  
BUFFALO STATE UNIVERSITY**

\_\_\_\_\_

\_\_\_\_\_

James A. Thor  
Associate VP and Comptroller

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**READ AND ACCEPTED:**

\_\_\_\_\_

\_\_\_\_\_  
Date