

22 Richmond Avenue, Apt 2
Buffalo, New York 14223
December 17, 2019

Ms. Jane Roesser
Secretary, Personnel Office
East Aurora Union Free School District
430 Main Street
East Aurora, New York 14052

Dear Ms. Roesser:

I am writing to apply for the English Teacher position posted on your district website. Committed to developmental education and the promotion of lifelong learning, East Aurora Union Free School District employs teachers who cultivate student satisfaction, achievement, and good citizenship. As a newly certified teacher having passion for English Language and Literature, diverse instructional strategies, and experience improving student learning outcomes, I am enthusiastic about the opportunity to become part of your team!

Having taught in both suburban and rural school districts, I am experienced teaching students of different learning styles and special needs. Understanding the importance of enabling the individual learners of my classroom with targeted strategies and resources, I have created unique and interesting ways to lead students. For example, I have collaborated with department faculty to develop new curriculum while taking the lead in a new unit on Social Media for our AP course, *Writing for the Professional Life*. In this experience students authored biographical descriptions to be used on professional networking websites like LinkedIn.

Traditional software like MS Office and new technologies like LinkedIn enable me to engage students in ways that both excite them and emphasize the role of creative innovation. I seek to incorporate new technology as an instructional tool whenever possible.

My enthusiasm for learning, knowledge of pedagogy, technical skills and commitment to students would make me a valuable member of your school district. Enclosed is my resume and completed district application. I would like to request an interview to discuss how I can make a positive difference in the lives of your students. Thank you for your time.

Sincerely,

John J. McDain

John J. McDain

Enclosure