

# WAYNE A. WILLARD

371 Fisher Road  
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**OBJECTIVE** Position as a Production Supervisor.

**EDUCATION** **STATE UNIVERSITY OF NEW YORK COLLEGE AT BUFFALO**  
*Bachelor of Science in Industrial Technology*, August 20XX.  
Concentration in Manufacturing  
Major GPA: 3.1/4.0

**STATE UNIVERSITY OF NEW YORK AGRICULTURAL AND TECHNICAL COLLEGE AT ALFRED**  
*Associate of Applied Science Degree in Civil Engineering*, May 19XX  
Specialization in Architecture  
GPA 3.0/4.0

100% Self-Supporting throughout college.

<b>RELEVANT COURSEWORK</b>	Statistical Quality Control Management Science Manufacturing Technology	Problem Solving in BASIC Production, Planning & Control Total Quality Management	Materials Processing Systems Analysis Labor Relations
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**RELATED EXPERIENCE** **QUALITY LUMBER & BUILDERS SUPPLY CO.**, Buffalo, New York  
*Project Coordinator* May, 19XX-Present

- Coordinate scheduling and purchasing for contract building supplies.
- Supervise 15 millmen and 11 draftsmen and approve all shop drawings.

*Draftsman* August 19XX-May 19XX

- Prepare detailed architectural millwork shop drawings for contract customers.

**BGI INTERIORS, INC.**, Buffalo, New York

*Draftsman* December 19XX-August 19XX

- Designed and coordinated various types of building interiors for banks, stores, and offices.

**NATIONAL FUEL**, Buffalo, New York

*Engineering Clerk* May 19XX-August 19XX

- Coordinated map reproduction and distribution.
- Served as surveying team alternate.

**ACTIVITIES** American Production and Inventory Control Society  
American Society for Quality Control  
Alfred State Architectural Club

**REFERENCES** Furnished upon request