

GRETCHEN HAUSMANN

Present Address (until May 20XX)

Porter Hall, Room 205
1300 Elmwood Avenue
Buffalo, New York 14222
(716) 878-1234

Permanent Address

700 Elks Run Apartment 5B
Vails Gate, New York 12584
(914) 561-1234

- Objective** To obtain a summer position as an Historic Site Interpreter
- Education** **Bachelor of Arts in History**, May 20XX
Minor in Women's Studies
State University College at Buffalo, New York
GPA: 3.3/4.0
- Relevant Courses:**
American Leaders History of Women in America
Colonial History of the American People Sex and Gender in History
- Skills** Fluent in German
- Course Project** **Paper and Presentation**, Spring 20XX
The Role of Women in U.S. Independence
- Researched and examined the significance of women and the impact they had on the Revolutionary War.
 - Selected to present paper and findings to the college History Club.
- Relevant Experience** State University College at Buffalo, New York
Campus Tour Guide, January 20XX-present
- Led guided tours of campus for prospective students and their families.
 - Answered questions regarding campus life, safety and activities.
 - Trained 10 new guides in answering questions appropriately and following proper tour route.
- Activities** History Club, State University College at Buffalo, New York
Treasurer, September 20XX-May 20XX
- Managed a budget of \$1000 and disbursed funds as needed.
 - Planned and coordinated club bowl-a-thon which successfully raised \$200 for donation to the Buffalo and Erie County Historical Society.
- Tour Committee Chair**, August 20XX-May 20XX
- Coordinated spring historic site visit to Sturbridge Village, MA.
 - Organized club field trips to the Buffalo Naval and Military Park, the Millard Fillmore House and the River Lea Historic Farm House.
- References** Available upon request